

## The Horsell Village Blended Learning Policy



Here at The Horsell Village School we have been and will continue to work hard to take all the necessary steps to keep school open. We are aware however there may be a time when this isn't possible for some and possibly all children- either as a result of local or national lockdowns or if a child or group of children need to self-isolate.

As a result, we have developed this policy.

Within this document, you will find the answers to your questions, the people you would need to communicate with for additional support and what home learning will look like should we need to use it.



In this policy the online platforms referred for all children is Purple Mash We will explain how this will be used, how to set it up and what it will look like for you at home.

The children already have purple mash accounts; however, we have upgraded in how this can now be used. You will find their login in their Reading Log.

### The Vision for Our School

Is that our children will be happy, secure and confident individuals that ask questions, challenge thinking and are motivated to learn. We will see active and engaged learners, experiencing a first-class education with a high achievement culture. Having The Arts and Enquiry & Investigation at the heart of the curriculum, ensures children apply their learning, take risks and respond positively to challenge. Quality teaching and provision will ensure that all children are inspired, engaged and motivated through purposeful learning and equipped with the skills to continue as life-long learners.

### Aims

This policy aims to:

- Set out expectations and arrangements for children, parents and staff when using online learning platforms.
- Establish an effective whole school approach to uploading and responding to pupils on a class and individual basis.
- Ensure children have opportunities to build resilience and express themselves through a wide range of activities, in line with the school values.

### We have planned for a number of different scenarios

1. High levels of staff illness making it impossible to staff all classes
2. Infection affects a member of our school community and a case is confirmed leading to a class / classes closure.
3. Children awaiting test results and are self-isolating
4. Children who are self-isolating for two weeks from quarantine or positive case within the family and not The Horsell Village School community- ie: a positive test from a parent
5. Instruction from the government to close the whole school

### Staff will

- Plan a programme that is of equivalent length to the core teaching pupils would receive at school. Some of this will be virtual and some of this will be active tasks to replicate how we teach at school.
- Set activities – via Purple mash using the class blog, so that pupils have work each day in a number of different subjects and monitor pupil's engagement with these learning activities.
- Upload teaching videos to support in the delivery of lessons. This will be completed the night before as much as possible to support parents plan their day.

- Weekly plans wherever possible will be uploaded on the Friday evening before the following Monday to enable parents to plan their day / week accordingly.
- Provide paper-based activities where a child does not have access to the internet.
- Teach a planned and sequenced curriculum so that knowledge and skills are built incrementally, with clarity about what is intended to be learnt and practiced in each subject.
- Provide explanations of new content and some support materials, e.g. recorded lessons, curriculum resources or videos from external sites e.g. The National Oak Academy.
- Provide feedback regularly. Responding to each child's needs- adapting work accordingly to suit their individual needs. This will be through Purple Mash. Teachers will respond directly to a piece of work in a child's 'my work' section. No other child will be able to see the feedback. This will be a written comment or a voice recording. Staff will provide in-depth marking to one piece of work daily and mark others accordingly.
- Will use a variety of methods to assess children's understanding and plan accordingly. These may be in the form of assigned tasks, online quizzes and feedback responses given to pieces of work.

### **Parents will**

- Have an understanding of the schools blended learning policy and will support the school's actions to meet these aims.
- Support your child in accessing Purple Mash or alternatively will organise for paper copies to be collected from school depending on the reason for absence from school.
- Support and encourage your child to engage in the activities set.
- Support your child in ensuring their work is uploaded for feedback via the class blog on Purple Mash or by returning paper packs back to school.
- Encourage a positive attitude towards your child's education and the school
- Read all information sent home.
- Have a respectful understanding towards all staff and situations that may occur regarding technical difficulties.

### **Children will**

- Check (with parents)- their class blog on the Purple Mash learning platform each morning by 9.00 am. To view their allocated activities for the day.
- Plan their days activities with their parents.
- For Year 1 & Year 2 upload at least two pieces of work each day.
- For Reception upload at least one piece of work each day.
- Participate and engage in their learning
- Have access to the same curriculum remotely as they do in school.

#### **1. High levels of staff illness / absence**

In the event of high levels of staff absence, a class teacher would have an overview of provision, but supervision of pupils could be delegated to suitably experienced support staff. This is limited to two bubbles so we do not increase risk of transmission across the whole school.

In the extreme case and all other avenues had been explored whilst remaining in lines with our risk assessment to ensure the health and safety of the school community, we would need to partially close. We would then move to remote learning for all learners affected by this closure.

If our school kitchen was adversely affected by staff absence and all other avenues had been explored with Twelve 15- our lunchtime providers then children might be required to bring in their own packed lunch.

**2. Infection affects a member of our School community and a case is confirmed leading to a class / classes closure. (Children and Staff)**

In this scenario, the school would follow direct guidance and risk assessment from Public Health England. In most cases, closure of the whole school would not be necessary, however this would be a local decision based on school size and pupil mixing- which is why here at The Horsell Village School we have moved to class bubbles with staff only crossing two bubbles to enable us to deliver our full curriculum offer.

It is possible that 1 or more bubbles could be closed in this scenario. We would then move to remote learning for all learners affected by this closure.

Activities will be uploaded daily to the class blog on the Purple Mash learning platform.

- Activities will be a balanced mixture of subjects.
- Lessons will capitalise on the home environment, reduce screen time and include physical activity as much as possible. Keeping the learning style of The Horsell Village School at the heart of our blended learning offer.
- Each day teachers will record the following lessons and upload the link to the Class Blog:

**Reception**

Phonics	10 minutes
Maths	10 minutes
Topic (3x weekly)	10 minutes



From these lesson videos children will be directed to a selection of activities on the class blog. They will need to upload a photo of one of these to their 'My Work' section.

**Year 1 and 2**

Phonics	10 minutes
Maths	10 minutes
English	10 minutes
Topic	10 minutes

After each video the children will be directed to an activity via their class blog.

**For all year groups**

- Each day the teacher will post a welcome morning message onto their blog
- Where possible, activities will be linked to the class topic as set out in the curriculum long term plan.
- There is an expectation that 2 pieces of learning for Year 1 and Year 2 and 1 piece of learning for Reception will be uploaded for each child daily by 3:30PM. Any work uploaded after 3.30pm will not receive an in-depth feedback.
- Teachers will give feedback on 2 pieces of learning daily, one of which will be an in-depth marking.
- Work will be accessible and suitable for all levels. i.e. differentiation/ challenge or open-ended learning challenge, needs of specific SEND/More Able catered for, etc.
- Modelling or supportive materials may be included to reinforce learning. These may be links to existing materials such as White Rose videos, BBC bitesize and other web links
- Teachers will track student progress to ensure participation and if students are struggling or non-participatory. Understanding will always be given to different family circumstances.
- Daily reflection videos will be uploaded for all to engage in.

To ensure your child has access to their normal education we will be moving to remote learning on day 1 of closure.

### **3. Expectations for when a child is awaiting test results**

If a child is awaiting test results for themselves or someone in their family they will be able to collect a grab pack. ( During school closure children who are attending school during this period will be able to access the class blogs)

For each year group, these will include:

- Phonics activity x 2
- Maths activity x 2
- Topic related activity
- Fine motor activity
- Plain paper

If you are already at home this will be in the form an email, sent to you with a brief outline of the activities for the day. Please allow until 10.00am for this to arrive as staff are busy preparing and teaching for the day. In the interim please read books with your child.

### **4. If a child is self-isolating for two weeks because of a positive test within the family**

- Weekly planning will be emailed including resources that would have been used in the classroom.
- The expectation is for child to upload to Purple Mash at least two pieces of work each day if they are in Year 1 or Year 2, and 1 piece for Reception. This can be in picture form.
- The teacher will respond to one piece of work on a daily basis. This will be in the form of a challenge that you could include in the next piece of learning and will be after 3.30 pm as teachers will be teaching in the class during the day and unable to respond.
- Class teachers will ring and make contact via telephone once per week.

### **5. Instruction from the government to close the whole school**

If we had instruction from the government to close, we would move the whole school onto remote learning on Purple Mash and follow the structure as stated in scenario 2.

We expect that the remote education will take pupils broadly the following number of hours.

Reception	3 hours
Year 1	3-4 hours
Year 2	3-4 hours

#### Suggested timetables

These are suggested timetables. As a school we are fully aware that every family is in different circumstances during these times. This is guidance for those who wish to follow it.

#### **Reception**

9.00 am	Watch daily message on the class blog from class teacher introducing the day (see links to pre-recorded teaching videos and resources)
9.10	Wake up, shake up (a form of exercise)
9.20	Daily reading Use access to allocated reading books though Big Cat Collins and Bug Club.
9.30	Phonics & Literacy See teacher video lesson on Purple Mash Class Blog for phonics and complete a literacy follow up activity.
10.00	Choose one or two activities from an area of learning on the weekly plan.
10.30	Breaktime
11.00	Maths See teacher video lesson on Purple Mash Class Blog and complete follow up activity or an activity from Maths section of activity grid.

11.45	Reflections
	Lunch
1.15	Handwriting Use parent access to 'Letter Join' handwriting app. Refer to weekly plan for letter focus on the day / week.
	Chose one or two activities from an area of learning on weekly plan.
3.00	Story Time See Video on Purple Mash Class Blog or choose your own from home.

### **Year 1 and Year 2**

9.00	Watch daily message on the class blog from the class teacher introducing the day ( See links to pre-recorded teaching videos and resources)
9.10	Ready, Steady Go See activities on weekly plan.
9.20	Daily Reading Use access to allocated reading books through Big Cat Collins and Bug Club.
9.30	Phonics / spelling See teacher video on Purple Mash Class Blog and complete follow up activity
10.00	English See teacher video on Purple Mash Class Blog and complete follow up activity
10.30	Break Time
11.00	Maths See teacher video on Purple Mach Class Blog and complete follow up activity
11.45	Reflections
	Lunch
1.15	Handwriting Use parent access on 'Letter join' handwriting app. Refer to weekly plan for letter focus of the day / week.
1.30	Topic See teacher video on Purple Mash Class Blog and complete follow up activity. Choosing activity- child's choice
3.00	Story Time See video on Purple Mash Class Blog or choose your own from home.

### **Purple Mash learning platform**

We have created a number of different guides to support in your use of this learning platform. These are visual guides with screenshots to support.

- Early Years pupils & parents guide to using Purple Mash
- Pupils & parents' guide to accessing your class Blog on Purple Mash
- Pupils & parents guide to uploading work on Purple Mash



### **Equal Opportunities**

The curriculum in our school and the remote learning provision is designed to be inclusive to all pupils. If you feel your child requires some alterations to the home learning please contact the school office in the first instance. Your email will then be forward to Mrs Reeve or Mrs Wright.

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support these pupils access remote education:

- Survived all parents to identify those requiring support.
- Provide a place at school

- Provide printing services for learning activities and resources
- Used a learning platform that can be accessed through any device.

### **Engagement**

Regular checks will be made to ensure all children are accessing the online learning offer. After two consecutive days if no work is uploaded or comments made, contact will be made by the class teacher in the first instance before moving to year group leader and then the Headteacher or Deputy Headteacher. This will be in the form of a welfare check and what support we as a school can provide you in supporting your child to access the learning.

### **Online Safety**

At The Horsell Village School we take online safety very seriously. We teach the children the following rules:



It is important that you talk through these with your child on a regular occurrence. There are many videos available to:

- [https://www.youtube.com/watch?v=d5kW4pl\\_VQw](https://www.youtube.com/watch?v=d5kW4pl_VQw)
- <https://www.youtube.com/watch?v=FNQmo0LF6YY>

Don't forget to use [www.kidstube.com](http://www.kidstube.com) instead of using youtube this is proven to help stop the children seeing inappropriate content but no website is risk free so please encourage your child to talk to you.

There are also many activities on Purple Mash for your child to use that teach online safety.

If you need any more help or support, please do not hesitate to contact the school office.

### **FAQ's**

Q: My child is unwell at home with non COVID symptoms- will they be able to access work on purple mash or have access to a grab pack?

A: As your child is unwell, they should rest and get better so they are ready to return to school as soon as possible. If they are beginning to feel better the best thing to do would be some reading, but rest is the best thing to help them get better quicker.

Q: We feel pressure to get through the work- what do we do?

A: We suggest sticking to a routine as much as possible. We are here to help talk you through any issues you are having, please email the school office.

Q: There are several of us trying to access electronic devices at home and we are worried about how we can complete the learning at home. What shall we do?



A: All of our videos created by the class teacher are not live. You will be able to access these at a time of your convenience.

Q: Our internet connection is poor. We are worried about how we can complete the learning at home. What should we do?

A: Inform the school as soon as possible as we might be able to provide technical support or ensure that we get your paper copies so learning doesn't need to stop.

Q: We are struggling to upload the work to purple mash so how will the teacher be able to review the learning?

A: Re-read the guidance sent. If you are still having trouble please contact the school and someone will try to help you.

Q: How can my children have interaction with the class teacher and their peers?

A: Please feel free to upload your learning to the class blog, however feedback from the class teacher will be done through the 'my work' section, which can only be seen by your child.